



Approximate time to
registration:
4 months



Related
employment
begins: Step 4



Minimum cost:
\$6,485
See Financial
Supports - page 3

Time and cost will increase if you require extra tasks such as translation documents or additional coursework.

Below is an overview of the registration process for becoming a member of the Manitoba Institute of Agrologists. Only registered members of MIA may practice agrology and are entitled to use the title "Professional Agrologist", "Technical Agrologist", or the initials "P.Ag." or "Tech.Ag." after his/her name. This overview is provided as a guide. Please visit www.mia.mb.ca for further details on each step.

Note: Timelines are estimated. All fees are listed in Canadian dollars (2016). Fees are estimates and do not include costs associated with travel, meeting documentation criteria, etc.

Timeline	Tasks	Fees	Details
Step 1: AIT Application (MIA)			
1+ months	a) Complete a Credential Evaluation	\$245	You must complete a Course-by-Course evaluation with World Education Services or equivalent
	b) Attach your Self-disclosure Form		
	c) Include application fee	\$125	Contact MIA for a definition of "equivalent"
	d) Submit completed application package		
	Upon receipt, MIA will review your application package (See Step 2)		
Step 2: Review (MIA)			
1 month	a) MIA will contact you to discuss your gap training plan		All internationally educated Agrologists must complete gap training as a requirement for registration with MIA. Gap training includes the Internationally Educated Agrologists Program or Other.
	b) MIA will forward your Agrologist-in-Training application to the MIA Admissions and Registration Committee		
	Upon receipt, the MIA Admissions and Registration Committee will assess your application package (See Step 3)		
Step 3: Assessment (MIA)			
1 month	a) The MIA Admissions and Registration Committee will assess your Agrologist-in-Training application to determine if your education meets Canadian standards		
	Once the assessment is complete, the MIA Admissions and Registration Committee will inform MIA of its decision (See Step 4)		

Step 4: Decision (MIA)

2 weeks – 8 months	a) MIA will inform you of the decision made by the MIA Admissions and Registration Committee.		
	<p>If you do not qualify to become registered with MIA: MIA will mail you a decision letter that explains the reasons you do not qualify, your right to appeal the decision, and alternative career information, if applicable</p> <p>If you qualify to become registered with MIA:</p> <ul style="list-style-type: none"> • MIA will provide you with a Letter of Confirmation • If your gap training plan is to apply to the Internationally Educated Agrologists Program, you must submit the Letter of Confirmation with your application to the program • If your gap training plan is Other, MIA will provide you with a list of requirements to complete your gap training 		
	b) Pay the Agrologist-in-Training registration fee	\$300	<p>If your gap training plan is Other, you must immediately pay the Agrologist-in-Training registration fee if accepted</p> <p>If your gap training plan is the Internationally Educated Agrologists Program, you must complete the 8-month portion of the program before you pay the Agrologist-in-Training registration fee</p>
	You may begin Step 5 once you are registered as an Agrologist-in-Training		

Step 5: Pursue Full Status (MIA)

2 weeks	a) Complete your gap training plan	\$500 - 5,500+	If you are participating in the Internationally Educated Agrologists Program, you must complete the 4 months work experience in order to complete gap training
	b) Complete Professionalism and Ethics seminar		
	c) Participate in industry activities		If your gap training plan is Other, you must complete the list of gap training requirements established by MIA in Step 4
	d) Complete 20 Professional Development credits		
	e) Complete the Certification and Mentorship process		
	f) Pay the registration fee	\$355	

Key Contacts	Details	Contact
Manitoba Institute of Agrologists (MIA)	Manitoba regulator for the profession of agrology	204.275.3721 agrologist@mia.mb.ca www.mia.mb.ca
World Education Services	Credential evaluation service required for Step 1	www.wes.org/ca
Internationally Educated Agrologists Program	12-month gap training program at University of Manitoba	www.umanitoba.ca/afs/ieap

Financial Supports	Offers	Contact
Recognition Counts	Micro loans	www.recognitioncounts.ca
Employment Manitoba Centre	Grants	www.gov.mb.ca/employment/emp_centre_locations.html
Manitoba Student Aid	Student loans and grants	www.gov.mb.ca/educate/sfa/pages/sfaFrontDoor_en.html

Language Requirements	Cost	Contact
<ul style="list-style-type: none"> No formal language requirements for registration with MIA. Advanced skills in reading, writing, listening and speaking are strongly advised Registration process conducted in English only All required documents must be translated into English and notarized 	Translation and notarization fees vary	Visit Immigrant Centre at www.icmanitoba.com for more information
<ul style="list-style-type: none"> Internationally Educated Agrologist Program requires a minimum Canadian Language Benchmark of 8 	English Language Benchmark Test fees: \$120-\$300	Visit www.umanitoba.ca/afs/ieap for details on tests